

RICK S. AGUILAR

Arnold, California 95223 ■ 209-986-6217 ■ ontime@ctnontime.com

LETTER OF PROFESSIONAL INTENT TO CLIENT

It is with full confidence that I submit the attached resume for the position of:

ESTIMATOR – COMMERCIAL PROJECT MANAGEMENT CPM SCHEDULING

Company Website: <https://www.ctnontime.com>

Building upon years of successful experience, knowledge and achievement, I am a highly adaptable, self-motivated and confident **Construction Cost Estimating** and **Project Management** professional. With the proven ability to exceed company success and progress measures, I offer Subject Matter Expert level abilities to advise, recommend and guide for all phases of planning, estimating and building of construction undertakings.

As a direct result of my diverse experiences and successes, I have the distinct ability to transition into a new fast-paced work environment with challenging, multi-faceted daily responsibilities.

My differentiating qualifications as they directly align with the requirements of this position include:

As a Cost Estimator, I have provided the following:

- Create---- cost estimates, studies, analyses, and evaluations, at all levels of project development, as part of the internal team.
- Provide a detailed review of all documentation and develop comprehensive cost estimates/models that communicate our client's project and strategic goals
- Perform quantity take-off in a manner and level of detail consistent with the project goals
- Input estimate data into appropriate software
- Assure that a quality product is presented to the client through adherence to the company's QA/QC procedures
- Communicate effectively through clear and concise means appropriate to the project's goals (verbal, written, and graphics)
- Actively research, solicit, and develop sources/vendors for compiling and maintaining accuracy of cost information
- Investigate and incorporate project constraints into cost analysis
- Review contractor and subcontractor change order estimates.
- Conduct meetings with clients

Desired Skills & Experience:

- **10+ years of consistent cost estimating experience with a strong focus on federal government and medical projects.**

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- Ability to understand and accurately interpret construction documents (drawings, specifications, contracts/general conditions) at all levels of design.
- Expert user Bluebeam software.
- Advanced skills in Microsoft Excel
- Expert in Timberline Cost Estimating software
- Excellent written and verbal skills
- Strong internal and external customer service
- Solid experience working directly with clients
- Confident presenting face-to-face with clients
- Self-starter and self-directed

My work ethic and my attention to detail are unquestioned, and my abilities to recognize and understand the “big-picture” are excellent. I have absolute confidence in my abilities to assist you in the successful completion of ventures.

I am committed to success. In every phase of my career, I am keenly interested in developing new strategies, expanding and improving current. Goal-setting and striving for excellence are key characteristics I bring to the work environment - I have always led by personal example.

Please contact me to arrange for an interview. It would be a pleasure to meet with you to discuss the possibility of a profession with your company. I appreciate your time and your consideration of my candidacy.

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OBJECTIVE

Seeking employment matching my extensive experience in the Cost Estimating, CPM Scheduling and Project Management environments; highly adaptable to specific building / construction situations:

COST ESTIMATOR

PROJECT Manager

CPM Scheduler

Extremely self-motivated, structured and organized, I will be best matched with an employer offering a flexible and primarily remote situation, although an in-house assignment would be completely acceptable.

PROFILE SUMMARY

Possessing proven career credentials and hands-on work experiences, I am a highly-qualified professional who has developed a reputation for excellence and is now available to accept a challenging full-employment assignment.

Along with my in-depth experience, I offer expert-level knowledge of end-user training in the use of Timberline Cost Estimating software, Primavera P6 Scheduling software, Bluebeam software, Sage – Construction Management Software, and in-depth knowledge of Excel Spreadsheets.

Based upon this experience, I am confident in my ability to successfully perform the duties of this position and of the value my expertise would bring to your organization. I am prepared to step in and make an immediate positive impact toward accomplishing the goals and objectives of your company.

KEY COMPETENCIES

- Diverse experiences with special experiences in concrete work and wood framing projects:

Airports	Schools / Universities	Wastewater Treatment Plants
Streetscapes	Asphalt and Concrete Paving	Bridges and Site Work
Prisons	Parking Structures	Theme Parks
Hospitals	Historic Restoration	FEMA – Catastrophic Response
 - Construction support services for Architects, State / Federal Owners, and General and Sub-Contractors:

Cost Estimating / Hard Bids Estimating	Historic Rehabilitation Cost Estimating
Project Management / General Contracting	Preliminary Design / Build Cost Estimating
Direct Cost Estimating	California Division of State Architect DSA
Bids / Proposed Change Orders Analysis	Milestone Inspection / Impact Analysis
CPM Preliminary and Contract Scheduling	Building Materials Logistics
Developing Cost Comparisons for PCO's	Lease-Leaseback
Design Build	
 - Please request a list of specific projects, which fully illustrate the expanse of my experience, skills, and knowledge-base.
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PROFESSIONAL EXPERIENCE

GENERAL MANAGER / COST ESTIMATOR

1992 to present

Construction Technology Network-CTN INC, Arnold, CA

- Provide a wide range of contracted **Construction Project Consulting Services:**

Cost Estimating for A/E's	Scheduling – P6	Distressed Projects Claims
Quality Assurance	Quality Control	Claim Settlements
Staff Augmentation	Design/Architects	Managers/Supervisors
Project Close-out	Document Control	Labor Compliance
Inspection Services	Specifications	Sub-Contracts
NTP - Notice	Inspector logs	Submittals
Certified Payroll	Document Control	Job photos
Job photos	Bid Day	Time cards/time Sheets
Owner Contract Review	Direct Costs Review	Workers' Compensation
In-House Estimators	Calling Sub-contractors	Certified – DBE/MBE/SBE

Additional and Earlier Assignment:

SENIOR COST ESTIMATOR

Valley Construction Services, Stockton, CA

2024

PROJECT MANAGER

Derivi Construction and Architecture, Stockton, CA

2021 to 2024

SENIOR COST ESTIMATOR

Simile Construction, Modesto, CA

2020 to 2021

SENIOR COST ESTIMATOR

F & H Construction Company, Lodi, CA

2018 to 2019

KNOWLEDGE, SKILLS, and ABILITIES

I am an experienced and fully qualified cost estimator, leader, general contractor and motivator; some of the valuable skills I have developed and utilized to create and sustain high-value results include:

- Significant Experience as a Cost Estimator
- Scheduling, Workflow, and Systems Evaluation
- Complete Cost and Profitability Awareness
- Successful Execution and Completion of Construction Projects
- Architecture Review and Examination
- Risk Identification, Assessment, Management, and Risk Reduction
- Design of Remedial Solutions and Development of Required Action Plans

COST ESTIMATING SUBJECT MATTER EXPERT

Expert-level knowledge of construction costs to develop complete and accurate cost estimates utilizing hands-on experience in all phases of building projects.

Construction Bids: Develop, evaluate, compile and present complete scope of work and costing data by examining proposals, blueprints, specifications, and documents related to labor, materials, and time constraints

Critical Path Method (CPM) Scheduling: Identify tasks necessary for project completion and determine scheduling logistics, requirements, and flexibilities

Analysis and Review: Assess and evaluate documents, drawings, specifications, and construction/design agreements; analyze for best practices and SOPs; advise stakeholders on the accuracy of initial/estimated construction costs and change order costs

Prioritization: Excellent prioritization skills in meeting multiple deadlines; proven analytical, evaluative and interpretative abilities; work with complete independence in accordance with tasks and targets

Compliance: Conform to local, state and federal, and company regulations; obtain all required permits and inspections; adhere to and remain informed on project-specific protocols

Accountability and Quality Assurance: Regularly assess operational activities, building methods and customer expectations to ensure adherence to established Key Performance Indicators (KPIs), budgets/cost parameters, and building specifications/standards/codes

Situational Solutions: Identify and evaluate situations requiring actions; make informed decisions to resolve issues, solve problems and create positive outcomes

Planning and Support: Significant experience in advisory and planning roles; consult and advise on project strategies to move forward with change orders and logistics planning/expectations

Site Visits: Conduct work-in-progress site inspections and monitor construction for compliance with contract and specifications.

Transition Effectiveness: Able to learn quickly and make the transition into this new role with accuracy and in the shortest amount of time.

Project Management: Have developed, managed the life cycle and succeeded with complex, multi-faceted, and multi-departmental building projects; provide operational oversight and supervision from planning to ground-breaking to full completion

Daily Operations: Valuable, direct experience with strategic operations, consulting, and control; able to work with complete independence; coordinate all activities in accordance with established duties, objectives, and future plans

Budgeting Management: Carefully oversee all budget / finance / cost control activities

Supervision, Human Resources and Computers

Communication: Proven supervisory communication skills at all levels; clearly, concisely, and accurately convey information and expectations

Relationships: Within my career, I have been able to develop and maintain very sound business relationships with decision-makers and stakeholders at every level; effectively leading others

Presentations: An effective, impactful public speaker able to hold the attention of audiences for the sharing of technical and cost information

Human Resources: Experienced in all aspects of the subcontractor and staff interviewing / hiring and termination / exit interview processes

Evaluations: Develop and communicate job-specific criteria and parameters for worker evaluations

Training: Share knowledge and direct feedback for the coaching and on-going development of team members, focused on achieving peak performance levels; experienced in Timberline end-user training

Computers: Proficient and effective utilizing Timberline Cost Estimating software, Bluebeam and Primavera P6 Scheduling systems; MS Excel and Word; video conferencing and email correspondence

EDUCATION

Associate in Applied Science, Construction Management
CA

West Valley College, Saratoga,

Union Journeyman Carpenter, 4-Year Apprenticeship Program

San Jose State College

ACHIEVEMENTS

Additional Education/Training 1994 - Primavera Systems, Inc. Training Primavera Project Planner P3
1995 - Advanced Project Scheduling, UC Davis 1995 - Primavera Systems, Inc. Dealer for Primavera Project Planner P3
1996 - Primavera Systems, Inc. Dealer for Primavera Project Planner P3 1999 - Analyzing Construction Schedules, Dr. William Ma & Associates

ASSOCIATIONS

Society of Professional Estimator

Project and Clients

Placer Hills Meadow Vista Fire Station 84 - Architect Lionakis
Lassen Courthouse Access Upgrades - Architect Lionakis
Camp Sacramento - Architect Lionakis
South Placer Fire Station 18 - Architect Lionakis
Governor's Mansion - Architect Lionakis
Home Owner's Repairs - Rocha & Son Construction
NASA Ames Research Center CA. - AECOM
Elk Grove Unified School District - Architect Lionakis
FEMA PA Technical Assistance Contract - FLUOR
Board of Equalization Downtown Building - Architect HGA
Judicial Council of California Administrative Office of The Courts - Architect Nacht & Lewis
Los Rios Community College District - Owner, Los Rios Community College District
Napa Earthquake Hospital - Architect, Stafford King Wiese Architects
Clovis Unified School District - Architect, Lionakis
TransWest Express Transmission Project - BARNARD
DGS Yountville ADA Barrier Removal - Architect, Lionakis
DGS DMV West Building Infrastructure Study, Architect, Lionakis
DGS Fresno Water Resources Building - Architect, Lionakis
DGS - High Speed Rail Authority - Architect, Lionakis
California Conservation Corp in Placer County, CA. - Architect, Lionakis
Food & Agriculture Building, Sacramento, CA. - Architect, Lionakis
Red Bluff State Building - Architect, Lionakis
Department of Rehabilitation, Sacramento, CA. - Architect, Lionakis
Elihu Harris Building, Sacramento, CA. - Architect, Lionakis
EDD - Central Office, Sacramento, CA. - Architect. Lionakis
EDD - Solar & Subterranean Buildings, Sacramento, CA. - Architect, Lionakis
LADWP Barren Ridge - BARNARD
Growlersburg Conservation Camp, Sacramento, CA. - Architect, Lionakis
California Department of Corrections and Rehabilitation, CA Institution for Men (CIM), Chino, CA. - Gilbane
California Department of Corrections and Rehabilitation, CA Institution for Women (CIW), Corona, CA. - Gilbane
California Department of Corrections and Rehabilitation, CA Richard J. Donovan (RJD), San Diego, CA. - Gilbane
Butte Fire Station replacement Facility - Architect, Lionakis
Readiness Center at the Sacramento Depot Activity Sacramento, CA
Capitol Area East End Complex - JR CONKEY
ESC Steel Inc - Many steel cost estimates
Folsom Dam Bridge Design, Folsom California - CH2M HILL/URS JV
Manteca City Transit Center - Architect, VBN Architect
Northern California Veterans Cemetery - Clark & Sullivan
Rogue Valley International-Medford Airport, Medford, Oregon, USA - Architect, CSHQA
Southern Pacific Rail Depot Station Building, Sacramento, CA. - City of Sacramento

Transportation Maintenance Facility (TMO) Maintenance/Garage/Administration Building -
Caltrans Transportation Laboratory, Sacramento, CA. - Caltrans
PETCO Animal Supplies Stores, Inc. - PETCO
Salida Regional Library, Phase III Tenant & Site Improvements - Architect, Pacific Design Associates, Inc.
Southern California Edison Covina Garage Expansion - Architect, La Canada Design Group
Alexian Brothers Hospital, San Jose CA. - RSA Construction
Copperopolis Town Square, CA. - Doug Evans
Folsom Prison Underground Utilities Study - Architect, RBF Consulting
De Anza Planetarium, Cupertino, CA. - Architect ABA
Delano II Prison, Delano, CA. - JR Conkey
Delta Terminal C, San Francisco Airport - Tutor-Saliba
Department of Motor Vehicles, Sacramento, CA. - Architect, Lionakis
California Department of Corrections and Rehabilitation, East Mesa Juvenile Detention Facility, San Diego
CA. - Gilbane
Professional Schools Building, Turlock, CA. - Lewis C Nelson
Raging Waters San Jose, CA. - RS Aguilar
Sacramento Archives and Museum Collection Center - Architect, Jordan Leven, AIA
Toll Bridge Seismic Retrofit, San Mateo - Hayward Bridge - Bechtel Infrastructure Corporation
Central California Science II Center - Lewis C. Nelson
Resources Building Renovations, Sacramento, CA. - Architect Lionakis
The Village at Loch Lomond Marina San Rafael, CA. - CTN-INC
NAPA County Hall of Justice - Earthquake Damage Repairs, Napa, CA. - Nacht & Lewis
78" Pipeline Repair, Stockton, CA. Stockton East Water District - CTN-INC
Temple Avenue Train Diversion Project, Pomona, CA. - Skanska Civil
Tahoe Truckee Middle School, Truckee, CA. - Architect, Lionakis
California State University, Stanislaus, University Bookstore - Dual Cal Builders
Yuba City High School, Yuba City, CA. - Architect Nacht & Lewis
University Bookstore - California State University, Stanislaus
Truckee Middle School, Truckee CA - Architect Lionakis
Temple Avenue Train Diversion Project, Pomona, CA. Alameda Corridor-East - Skanska
The Village at Loch Lomond Marina, San Rafael, CA.
Caltrans Toll Bridge Seismic Retrofit - San Mateo Hayward Bridge, - Caltrans
The Sacramento Valley VA National Cemetery, Dixon CA., - United States Department of Veterans
Patton State Hospital Structural Retrofit, CA., - Department of General Services
National Parks A-E Contract for Construction Management Services, CA., - National Park Service
Monterey County Health Department, Salinas CA., - Monterey County
Downtown Transportation Center. Modesto CA., - Modesto City Projects
Stanislaus County, On Call Professional Services, CA., - Stanislaus County
Great America, Santa Clara, CA., - Great America
East Mesa Juvenile Detention Facility, San Diego CA., - City of San Diego
Charlotte Wood Middle School, Danville CA., - San Ramon Valley Unified School District
Central California Science II Center, Fresno CA., Lewis C. Nelson
Caltrans - District 7 New Headquarters Building, Los Angeles, CA., Caltrans